



Vanderburgh Humane Society
400 Millner Drive, Evansville, IN 47710
812-426-2563 ext. 203
Email: m.mckittrick@vhs lifesaver.org
Fax: 812-402-3337 ext:203

VOLUNTEER APPLICATION

Docent Program

Mission Statement

Leading our community to eliminate pet overpopulation through Spay/Neuter, Adoption, and Humane Education.

Alter. Adopt. Adore.

About Our Mission

- *Advocate the importance and benefits of neutering animals
- *Offer reasonable-cost spay/neuter and vaccination options to meet demand
- *Promote guardianship of adoptable animals to VHS-qualified candidates
- *Implement regular programs on behavioral education in schools and community events
- *Interweave animals into our local activities to strengthen the human-animal bond
- *Encourage the city of Evansville to include pet participation in community events
- *Campaign with the city of Evansville to develop an ordinance for the safety of animals in our community
- *Ensure all companion animals in our community are treated with respect

Volunteer Mission Statement

The VHS recognizes the value of volunteers involved in its mission and the achievement of its goals and believes that volunteers should be given clear guidelines about their rights, roles and responsibilities. The VHS has a duty to protect its volunteers from harm. The VHS will ensure volunteers have adequate knowledge about their role, responsibilities and rights. Volunteers must exercise reasonable care when carrying out these duties.

Why Volunteers Are Needed

Volunteers are essential to the success of the VHS! There are many ways in which volunteers can make a difference in the lives of the animals in our care. You may want to work directly with the animals or you may want to assist us with other important aspects of the shelter operations.

An Important Note For Volunteers

Our volunteer program is designed so that not only do you get the most out of your time at the VHS but the shelter and the animals benefit as well. As a volunteer, you will play a huge role in the daily function of the VHS. Training will be provided throughout your volunteer experience. It is extremely important for our volunteers to learn and follow all policies and procedures when it comes to the care and wellbeing of all our animals.

Volunteer Requirements

- *Must be at least 16 years old
- *Fill out the following volunteer application for approval
- *Attend a general information session to learn the basics of how the shelter operate
- *Pay \$25 volunteer fee
- *Agree to follow all safety and protocol requirements
- *Most importantly, care about the welfare of the animals and treat them with respect

PERSONAL INFORMATION

NAME: _____ DATE _____

Last First

ADDRESS: _____

City Zip

PHONE: (H) _____ (W) _____ (CELL) _____

EMAIL ADDRESS*: _____

BIRTHDATE: _____ SHIRT SIZE: _____

EMPLOYER: _____

EMERGENCY CONTACT: _____ RELATION _____

CONTACT PHONE: _____ ALT. PHONE: _____

All volunteer positions are vital to providing services to the animals in the care of the Vanderburgh Humane Society. Shifts are available based on the current shelter needs and your availability. **Only approved applicants will be contacted.** We will determine the needs of the shelter to see where your volunteer time and/or skills can be most beneficial. All approved volunteers must complete an information session and all required training. We require a \$25 volunteer fee to cover the cost of t-shirts and to keep our program running. If you are unable to pay your volunteer fee, please contact m.mckittrick@vhs lifesaver.org.

The shelter hours are 8am - 6pm most days. Most volunteer animal care positions are normally before 12 noon daily. We ask that volunteers help for at least 2 hours at a time. With this in mind, please indicate the days/times you are available to volunteer.

🐾 Monday _____

🐾 Friday _____

🐾 Tuesday _____

🐾 Saturday _____

🐾 Wednesday _____

🐾 Sunday _____

🐾 Thursday _____

Please complete the following questions completely and honestly. Your answers are important to us.

- 🐾 How did you hear about our volunteer program?
- 🐾 Do you have any previous volunteer experience? If yes, where & why did you leave?
- 🐾 Do you have any previous animal experience? If yes, what type?
- 🐾 Have you previously volunteered or worked at the VHS? If yes, when and reason for leaving?
- 🐾 The VHS spays and neuters all of our canines, felines, rabbits & pigs prior to their adoption. How do you feel about this practice?
- 🐾 Other than your love for animals, why do you want to volunteer at the VHS?
- 🐾 How long do you plan on volunteering? ____Under 6 months ____6 months ____1 year ____ 1+
- 🐾 Do you have any limitations that would affect your volunteer duties (such as, but not limited to, a heart condition, back injury, allergies, pregnancy)?

What type of volunteering are you interested in?

- Direct Animal Care: Dog care, Cat Care, Small Animal Care, Intake, Transport, River Kitty Café Attendant, etc.
- Other: Programs, Happy Tails Resale Shop, Laundry & Dishes, Spay/Neuter Clinic Assistant, Special Events, Outdoor Facility Assistant, Emergency Food Bank, etc.

For Office Use Only

Date Application Received_____ **Date of Orientation** _____

Staff Member That Conducted Orientation_____

Specialized Training Dates _____, _____, _____, _____

Volunteer Information Center Temporary Password Sent _____

Events Attended:

Special Skills:

Additional Notes:

Photograph: